



Auburn's Community Matching Grant Program

Community Services Division

Phone: 253-876-1988

eklyce@auburnwa.gov

CHECKLIST

The following checklist is provided to help ensure a complete application. Failure to provide the following information may cause a proposal to be considered non-responsive:

Community Matching Grant Application form (or Tree Grant Application form if you are completing a tree planting project)

Landscape Plan (for Tree Planting projects only)

Project Budget/Narrative

In the project budget, you will list the various costs of the project, with a short explanation.

Support Form

A list of people that support the project **and** a list of those willing to volunteer their time and talents to help complete the project.

Time Line or Project Schedule

No particular form is provided for this section. Please include it on a separate page or as part of a cover letter.

Please mail or submit the completed application to:

City of Auburn
Attn: Neighborhood Programs
25 West Main Street
Auburn, WA 98001
Phone: 253-876-1988
Fax: 253-288-3132
Email: eklyce@auburnwa.gov