



**Auburn's Community Matching Grant Program**  
 Community Services Division  
 phone: 253-876-1988  
 eklyce@auburnwa.gov

**COMMUNITY MATCHING GRANT**

***Tree Grant Application Form***

If you have questions about landscape design or choosing the right tree for your area and project, please refer to the Tree Guide provided with this application. If you cannot find the answer to your question there, please contact Jamie Kelly, Parks Planning and Development Manager at [jkelly@auburnwa.gov](mailto:jkelly@auburnwa.gov) or 253-931-4011.

**I. PROJECT INFORMATION**

**{PLEASE PRINT OR TYPE}**

**PROJECT COORDINATOR:** \_\_\_\_\_

**COORDINATOR'S MAILING ADDRESS:** \_\_\_\_\_

**COORDINATOR'S PHONE #: CELL:** \_\_\_\_\_ **WORK:** \_\_\_\_\_

**COORDINATOR'S EMAIL ADDRESS:** \_\_\_\_\_

**PLANTING SITE ADDRESS:** \_\_\_\_\_

**II. TREES REQUESTED:** PLEASE CONSULT WITH SECTION 10.08 OF THE CITY OF AUBURN'S DESIGN STANDARDS. ELIGIBLE TREES ARE LISTED IN TABLE 10-5

<b>TREES REQUESTED</b>			
<b>TREE SPECIES</b>	<b>QUANTITY</b>	<b>TREE SPECIES</b>	<b>QUANTITY</b>
<b>TOTAL # TREES REQUESTED</b>			

**III. PROJECT DESCRIPTION**

Attach a site plan, providing the information indicated below.

- Location and species of *all* trees, both requested and existing
- Location of all objects within 50 feet of requested tree locations, including: utility lines, curbs, sidewalks, buildings, traffic signs, and other structures
- Directional arrows (north)

***Project coordinators will be asked to resubmit designs for site plans that do not meet the above criteria.***

**IV. LEVEL OF COMMITMENT**

**1. ATTACH SUPPORT FORM**

**2. TREE WATERING:** {indicate the number of participants}

- We will water trees by hand. \_\_\_\_\_
- We have installed a working irrigation system. \_\_\_\_\_

**3. IRRIGATION DESIGN**

- Tree bubblers
- Drip emitters
- Other: \_\_\_\_\_
- Not applicable because we will water by hand.

**4. WATER BILL:** Who is responsible for paying the fees to water the trees for this project? (Provide Names and Addresses)

- a) \_\_\_\_\_
- b) \_\_\_\_\_
- c) \_\_\_\_\_
- d) \_\_\_\_\_
- e) \_\_\_\_\_
- f) \_\_\_\_\_
- g) \_\_\_\_\_
- h) \_\_\_\_\_

**V. PROJECT NEED AND IMPACT**

**1. WHAT TYPE OF PLANTING IS THIS PROJECT? {mark only one response}**

**NEW TREE PLANTING**

**REPLACEMENT OF LOST TREES {explain how former tree was lost}**

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**2. WHAT IMPACT DO YOU HOPE TO ACHIEVE FROM THE TREES ?**

Canopy Shade

Color / Flowers

Pollution Control

Traffic Calming

Other: \_\_\_\_\_

**3. WHAT STEPS ARE YOU TAKING, OR PLAN TO TAKE, TO INCLUDE EVERYBODY WHO LIVES OR DOES BUSINESS IN YOUR NEIGHBORHOOD?**

Door-to-door flyers

Public Notices

School Flyers / Bulletins

Advertisements

Other: \_\_\_\_\_

**4. Proposed Start Date:** \_\_\_\_\_ **Completion Date:** \_\_\_\_\_

**Completed applications may be mailed, faxed or emailed to:**

**MAIL:**

City of Auburn's Neighborhood Program  
Erika Klyce, Neighborhood Programs Coord.  
25 West Main Street  
Auburn, WA 98001

**PHONE:**

(253) 876-1988

**FAX:**

(253) 288-3132

Attn: Neighborhood Programs

**EMAIL:**

eklyce@auburnwa.gov