



# CONSTRUCTION PERMIT APPLICATION

Form updated  
Dec 2018

**Physical Address:**  
Auburn City Hall Annex, 2<sup>nd</sup> Floor  
1 E Main St

**Mailing Address:**  
25 W Main St  
Auburn, WA 98001-4998

**Webpage & Application Submittal:**  
[www.auburnwa.gov](http://www.auburnwa.gov)  
[applications@auburnwa.gov](mailto:applications@auburnwa.gov)

**Phone and Email:**  
Phone: (253) 931-3020  
[permitcenter@auburnwa.gov](mailto:permitcenter@auburnwa.gov)

## PROJECT INFORMATION

**JOB NUMBER** \_\_\_\_\_  
**LOCATION OF WORK** \_\_\_\_\_  
**PARCEL NUMBER (required if work is associated with an adjacent parcel)** \_\_\_\_\_

**Permit Number**

## DESCRIPTION OF WORK

CHECK ALL THAT APPLY:

**PURPOSE:**  NEW  MAINT  REPAIR  WTR  SWR  GAS  TEL  ELE  CTV  OTH **TYPE:**  U/G  AERIAL

**SCOPE OF WORK:** \_\_\_\_\_

**LENGTH OF EXCAVATION:** \_\_\_\_\_ **ESTIMATED DAYS IN RIGHT-OF-WAY (REQUIRED):** \_\_\_\_\_

## APPLICANT Mail Permit to this address

**NAME:** \_\_\_\_\_  
**ADDRESS:** \_\_\_\_\_  
**PHONE NUMBER:** \_\_\_\_\_ **EMAIL ADDRESS:** \_\_\_\_\_

## CONTRACTOR Mail Permit to this address

**COMPANY NAME:** \_\_\_\_\_  
**ADDRESS:** \_\_\_\_\_  
**PHONE NUMBER:** \_\_\_\_\_ **EMAIL ADDRESS:** \_\_\_\_\_  
**STATE UBI NUMBER:** \_\_\_\_\_ **CITY BUSINESS LICENSE NUMBER:** \_\_\_\_\_

**PRE-CONSTRUCTION MEETING REQUESTED?**  Y  N (*MUST BE SCHEDULED 48-HOURS BEFORE JOB START*)

**PROJECT CONTACT:** \_\_\_\_\_ **COMPANY/TITLE:** \_\_\_\_\_  
**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

(STAFF USE ONLY)

**CONDITIONS:** \_\_\_\_\_

**FEE INFO:** BASE FEE \$150 +  \$400 DAILY/BUSINESS DAY x \_\_\_\_\_  \$600 DAILY/NON-BUSINESS DAY x \_\_\_\_\_ **PERMIT FEE:**

**APPROVED TO ISSUE**  YES  NO \_\_\_\_\_ **REVIEWED BY:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

### APPLICATION EXPIRES 180 DAYS AFTER DATE SUBMITTED

I certify that I have read this application and declare under penalty of perjury that the information contained herein is correct and complete. I agree to comply with all city and county ordinances and state laws relating to building construction and hereby authorize representatives of this city to enter upon the above mentioned property for inspection purposes. I am either the owner of the property on this permit application, the Washington State registered contractor for the work, or I represent the owner or contractor as signified above and am acting with the owner's/contractors full knowledge or consent.

**OWNER/AGENT:** \_\_\_\_\_ **SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_