

Please Select Your Vendor Category

All requirements listed under your category must be turned in with your completed application in order to be considered for the AIFM

Farmers - reseller: Vendors with produce, fruits, nursery plants, perennials, fresh cut flowers, herbs, honey, and other products. All products must be grown, raised, and produced on a farm in Washington State and resold by the vendor.

➤ Cash Buyers License Number: _____

➤ List the location of all farms or parcels where you obtain your products from. Attach separate sheet if needed.

➤ List all products you plan to sell and what months they will be available:

Product	Month Available		Product	Month Available

Farmer - grower: Vendors with produce, fruits, nursery plants, perennials, fresh cut flowers, herbs, honey, and other products. All products must be grown, raised, and produced by the vendor in Washington State.

➤ Business License or UBI Number: _____

➤ List the location of all farms or parcels where you obtain your products from. Attach separate sheet if needed.

➤ List all products you plan to sell and what months they will be available:

Product	Month Available		Product	Month Available

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Arts & Craft Vendor: Crafts must be handmade. Commercially produced, imported goods, or secondhand items will NOT be accepted in this category.

- UBI number: _____
- Attach with application, two to three photos of your work
- List all items you plan to sell and the approximate cost of each item:

Product	Cost		Product	Cost

Processed Food Vendor: Items which are grown and/or made by the vendor such as baked goods, preserves, cheese, sausage, and smoked meats or fish. All processed food vendors must meet State and King County requirements for food handling and processing.

- UBI number: _____
- If applicable, attach Health Department Permit to sell at farmers markets
- If applicable, attach Health Department processing permit or license
- List all items you plan to sell and the approximate cost of each item:

Product	Cost		Product	Cost

Prepared Food Vendor: Includes ready to eat foods and food trucks, such as kettle corn, hot dogs, roasted corn, pizza, etc. Menu items must be approved by Market Specialist before being accepted. Food trucks may be approved for more than a 10'xc10' space.

- UBI number: _____
- If applicable, attach Health Department Permit to sell at farmers markets
- Attach Food Handlers permit
- Provide proof of insurance naming the City of Auburn additionally insured on the policy
- List all items you plan to sell and the approximate cost of each item:

Product	Cost		Product	Cost

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Non-Profit Vendor: Any non-profit agency. Non-profit certificate must accompany application form to receive non-profit rate. Vendors in this category are limited to one booth space. Non-profits are limited to attend one day per season. Non-profits are not allowed to sell items at their booth or give out free items that conflict with other for-profit vendors.

- Attach Non-profit certificate or proof of non-profit status
- List all items you wish to sell or giveaway and the approximate cost of each item if applicable:

Product	Cost		Product	Cost

Activity Vendor: Any business/organization who provides entertainment or activity. Activity Vendors may charge fees for their activities. Activity vendors must provide proof of insurance naming City as additional insured. Activity vendors may be approved for more than a 10' x 10' space.

- Proof of insurance naming the City of Auburn as additionally insured. Due by May 31st, 2019
- List all activities you to bring and the approximate cost of each activity if applicable:

Activity	Cost

AUBURN PARKS, ARTS & RECREATION • AUBURN FARMERS MARKET 2019

Vendor Application • Deadline: May 1, 2019

2019 Vendor Fees

Please note fees below reflect a single stall per Sunday. Payment of weekly stall fee is due Friday prior to Sunday. If you choose a package - payment will be taken out in equal amounts over the period of time during your package. For example, if you select the Full Season Package, \$25 will be charged to your credit card every Friday for 17 weeks.

Application Fee for Farm/Craft/Food/Activity Vendors	\$20	\$
Full Season Package: must attend a minimum of 15 weeks	\$425	\$
June Package: must attend a minimum of 4 weeks	\$150	\$
July Package: must attend a minimum of 3 weeks	\$120	\$
August Package: must attend a minimum of 3 weeks	\$120	\$
September Package: must attend a minimum of 3 weeks	\$120	\$
<u>Daily Drop In Fee for Farm/Craft/Food vendors</u>	\$40 per Sunday	\$
<u>Daily Drop In Fee for Activity vendors</u>	\$80 per Sunday	\$
Application Fee for Non-Profit	\$5	\$
Single Stall for Non-Profit Vendors	\$10	\$
Electricity 1-13 amps. Limited support available. Selecting Electricity does NOT guarantee it will be available.	\$5 per Sunday	\$
TOTAL (ADD ALL LINES, FILL IN PAYMENT INFORMATION BELOW)		\$

Which dates will you be in attendance?

June	2	9	16	23	30
July	7	14	21	28	
August	4	11	18	25	
September	1	8	15	22	

2019 Payment Plans

PAYMENT INFORMATION (Total \$ _____)		
Method of Payment (select one)	Check enclosed (Make payable to Auburn Parks, Arts & Recreation)	Credit Card (fill in information below)
CARDHOLDER NAME (please print)		CARD TYPE (select one): Visa Mastercard AM/EX Discover
CARD NUMBER	3-DIGIT SECURITY CODE	EXP. DATE
CARDHOLDER SIGNATURE		DATE

INSURANCE – The City does not maintain insurance that will respond to claims against the applicant arising out of the use of the booth by the applicant, its members, or those attending the event. Depending on the type of event you are planning, and the activity and risk level of your group, you may be required to obtain bodily injury and property damages liability insurance in accordance with City policy, name the City as an additional insured on the policy, and be responsible for obtaining said insurance. After reviewing this application, the City will determine whether you must obtain liability insurance.

RELEASE – The Applicant agrees to defend, indemnify and hold harmless The City, its agents, employees and officials, while acting within the scope of their duties, from all causes of action, demands and claims, including the cost of their defense, arising in favor of the Applicant, the Applicant's employees or third parties on account of personal injuries, bodily injuries, death, or damage to property arising out of the acts or omissions of the Applicant, its employees or representatives, concessionaires of the event or any other person or entity, except for liability caused due to the sole negligence of the City. I agree that I am a representative of the applicant with authority to enter into this agreement. My signature also indicates that I have read and agree to the details outlined in the "Selection Criteria and Booth Information" on page one of this application.

Signature	Date
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PHOTOCOPY FOR YOUR RECORDS AND RETURN ORIGINAL FORM TO:

Auburn Farmers Market • 910 9th Street SE • Auburn WA 98002
 Fax: 253-931-4005 • Email: farmersmarket@auburnwa.gov • For more information,
 call 253-931-3043